

ANNEXURE 7. (SEVEN)**DETAILED EXTENSION WORK FIRST TERM REPORT (USE LETTER HEAD)**

1. Name of College :-
2. Name of Extension Work Teacher :-
a) _____ b) _____
3. Date of the First Term Training: _____
4. Name of the Field Coordinator attended the Training: _____
5. Details about projects undertaken by College:- Whether New Version / Old Version (Put Tick Mark)

Projects	Version	SM	SWS / WEEP	IOP / IOSDE	APY / ESDE	CP / CSDE	ICT- SDE	PEC / PEP	NIOS / LSDE	Total
No. of Student	Old									
	New									

6. Records maintained by the College:- (Put Tick Mark)

Sr. No.	Name of Record	Yes	No
i	Circular File		
ii	Report File		
iii	Training File		
iv	Account File		
v	Student Manager – Time Management Diary		
vi	Student Manager – Extension I-card / Badge		
vii	Above records are checked by Field Coordinator		

7. Details of visit of Field Coordinator at college and community level activities:-

Sr. No.	Date	Location	Project	Activity	No. of Students attended
i					
ii					
iii or more					

8. Details of visit of Extension Teacher (Name of the Teacher) at community level activities:-
(Use separate table for another Teacher)

Sr. No.	Date	Name of the place	Project	Activity (as mentioned in Sr. No 10 below)	No. of Students attended
i					
ii					
iii or more					

9. Details of visit of Student Manager (Name of Student Manager) at community level activities:-
(Use separate table for another SM)

Sr. No.	Date	Name of the place	Project	Activity (as mentioned in Sr. No 10 below)	No. of Students attended
i					
ii					
iii or more					

10. Details of Activity performed at college or community level:

Sr. No.	Name of the Activity	Yes / No	Date	Place / Location	Topic / Subject	No. of Participants
i	Exhibition					
ii	Seminar					
iii	Talk, Speeches					
iv	Street Play					
v	Competitions held such as Elocution, Rangoli, Poster Making, Skit, Quiz, Debate, Essay, Craft Making, Project etc. if any.					
vi	Lessons taken by students if any					
vii	Survey					
Viii	Interview					
ix	Any other Activity (Give Details)					

(Kindly give details of the above activities if performed at college or community. If needed please attach separate sheets.)

11. Details of participation in Extension in New version (Online activities) of Extension Work

Sr. No.	Name of the Student	Name of the online courses taken by student from the new version (for Minimum 80 hours)			Total No. of hours for course 1+2+3 (Not less than 80 hours)
		Course 1 (with number of hours)	Course 2 (with number of hours)	Course 3 (with number of hours)	
i					
ii					
iii or more					

(Give details of each student separately. Attach separate sheet if required.)

12. Any other innovative activity held: (Kindly submit the details with photographs if any.)

13. Remarks & feedback for First Term extension work with suggestions:

Signature of Teacher

Signature of Field Co-ordinator

Signature of Principal
with college seal