

CIRCULAR NO.5

DLLE / COLL / of 2010
December 20th, 2010

To,
The Principal,
Arts, Commerce and Science College, Institutes &
College of Education in Extension Work,
University of Mumbai,
**FOR MUMBAI (CENTRAL & WESTERN) & THANE (WESTERN only)
DISTRICT & CHEMBUR CITY ONLY**

Sub : Second Term Training Programme for Extension Work Teachers and Student Managers in Mumbai (Central & Western) & Thane (Western only) District & Chembur City only.

Dear Principal,

The Second Term Training Programme for Extension Work Teachers and Student Managers of Arts, Commerce and Science Colleges, Institutes & Colleges of Education in Extension Work in Mumbai (Central & Western) & Thane (Western only) District & Chembur Area only has been organized at **Shahir Amar Shaikh Auditorium, 4th floor, Vidyapeeth Vidyarthi Bhavan, 'B' Road, Churchgate, Mumbai – 400 020** on Tuesday, 4th January, 2011 from 10.00 a.m. to 5.00 p.m.

Kindly depute the concerned Extension Work Teachers & Student Managers to attend this programme and send a confirmation of their attendance at the earliest to enable us to make necessary arrangements. TA/DA for the participants will be paid at your end by debiting the amount to the participation charge of Rs.100/- from each student which is collected at the time of their registration in extension work at your end. **Please bring with you NEW EXTENSION GUIDELINE issued to the Teachers & Student Managers during the First Term Training Programme.**

It is mandatory for all the Extension Teachers and Student Managers to participate in this training. It be noted that there is no any alternative arrangement for said program in Mumbai (Central & Western) & Thane (Western only) District & Chembur Area only.

Kindly bring the following information of the total students participated in Extension Work for this year as **Annexure 3A** in the following format on the letter head under college seal.

Annexure – 3A

Total Students (Extension)

	SC	ST	OBC	Minorities	Open	Total
Boys						
Girls						
Total						

Thanking you,
Yours faithfully,

Dr. Dilip S. Patil
Professor & Director, DLLE