

**CIRCULAR NO.5**

DLLE / COLL / of 2010  
December 20<sup>th</sup>, 2010

To,  
The Principal,  
Arts, Commerce and Science College, Institutes &  
College of Education in Extension Work,  
University of Mumbai,

**FOR THANE (CENTRAL) ONLY**

**Sub : Second Term Training Programme for Extension Work Teachers and Student Managers in Thane (Central) District only.**

Dear Principal,

The Second Term Training Programme for Extension Work Teachers and Student Managers of Arts, Commerce and Science Colleges, Institutes & Colleges of Education in Extension Work in Thane (Central) districts only has been organized at **Dr. L. H. Hiranandani College of Pharmacy Smt. C.H.M. College Campus, Opp. Railway Station, Ulhasnagar – 421 003** on Wednesday, 12<sup>th</sup> January, 2011 from 10.00 a.m. to 5.00 p.m.

Kindly depute the concerned Extension Work Teachers & Student Managers to attend this programme and send a confirmation of their attendance at the earliest to enable us to make necessary arrangements. TA/DA for the participants will be paid at your end by debiting the amount to the participation charge of Rs.100/- from each student which is collected at the time of their registration in extension work at your end. **Please bring with you NEW EXTENSION GUIDELINE issued to the Teachers & Student Managers during the First Term Training Programme.**

It is mandatory for all the Extension Teachers and Student Managers to participate in this training. It be noted that there is no any alternative arrangement for said program in Thane (Central) District.

Kindly bring the following information of the total students participated in Extension Work for this year as **Annexure 3A** in the following format on the letter head under college seal.

**Annexure – 3A**

*Total Students (Extension)*

	SC	ST	OBC	Minorities	Open	Total
<b>Boys</b>						
<b>Girls</b>						
<b>Total</b>						

Thanking you,  
Yours faithfully,

**Dr. Dilip S. Patil**  
**Professor & Director, DLLE**