

**UNIVERSITY OF MUMBAI**  
**DEPARTMENT OF LIFELONG LEARNING AND EXTENSION**

Vidyapeeth Vidyarthi Bhavan, 'B' Road, Churchgate, Mumbai – 400 020

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**CIRCULAR NO. 2**

To,  
The Principal,  
Arts, Commerce, Science College,  
Colleges of Education and Management,  
Colleges of Pharmacy, Law and Engineering and  
Institutes affiliated to the University of Mumbai.

**Sub: Extension Work Training Program for Extension Work Teachers & Students Managers to implement Extension Work Activities in Online mode on ZOOM Platform on 10<sup>th</sup> January, 2022 at 2 pm.**

Dear Principal, I hope you are fine and healthy!

This is to inform you that the Extension Work Training Program for Extension Work Teachers & Student Managers to implement Extension Work Activities (for the academic year 2021-2022) has been organized in Online mode on ZOOM Platform. The Program is hosted by **K.J. Somaiya College of Science & Commerce, Vidyavihar (E), Mumbai- 400 077**

Schedule of the program is given below:

Day & Date	Name and Contact Details of Contact Person	Name and Contact Details of Contact Person
Monday 10/01/2022 02.00 pm	1. Dr. Amol Pawar 9221026908 Email Id: <a href="mailto:amol.sp@somaiya.edu">amol.sp@somaiya.edu</a>	2. Dr. Saurabh A. Shete 9930722799 Email Id: saurabh@somaiya.edu

**Registration link for Teachers** for their participation in Extension Work Training program. <https://forms.gle/Ge3FdXSazf3YxKMz6>

**Registration link for Student Managers** for their participation in Extension Work Training program. <https://forms.gle/jgRL66u8iUgwTTfE8>

General rules and regulations for Extension Work Training Program

1. The Link to attend the Extension Work Training Program will be sent to the respective college Principals and Extension Work Teachers and Student Managers before 24 hours of the Program by the Contact Person, of the host College for the Program.
2. Only Registered Teachers in Extension Work from your College with Student Managers can participate in the Program on Zoom. All other students can also join the program on YouTube link sent by the host College.
3. Teachers are requested to share the You Tube link of the Program with your Students.
4. All Teachers are requested to keep Microphone switch off throughout the Training Program.
5. Due to the time constrain and other limitations of Online Meeting, Teachers are requested not to ask any queries orally in between the online session. Teachers are requested to ask their queries through chat box or email to the Department on [dlleuniversityofmumbai@gmail.com](mailto:dlleuniversityofmumbai@gmail.com)
6. The Feedback form is essential part of the Training Program. The link to submit feedback form will be shared in chat box during the program and kept open for One Hour after the end of the program. Failing to submit the feedback form may lead to consider as absent for program.

Thanking you,  
Yours faithfully,

Sd/-

**I/c Director, DLLE**